



Independent Aircraft Repair and Inspection Services Permit

Any person intending to provide aircraft repair and /or inspection services, other than owner-preventive maintenance as defined in FAR Part 43, as a part time business will be permitted to provide aircraft maintenance and inspection services without meeting the requirements of the Minimum Standards section 7 (a) Aircraft Maintenance and Repair, provided the prior approval of the Airport Director with the aircraft registration number and the following to his satisfaction:

- (1) Proof of proper and current licenses approved by the FAA, with appropriate ratings to cover the types of repairs or inspection work being offered.
- (2) Proof of a business license if applicable.
- (3) Proof of General Liability Insurance. This insurance must be written on an occurrence basis, responding to claims arising out of any occurrences, which may take place during the policy period. The general liability form shall provide limits of at least the following.

\$1,000,000 each occurrence for bodily injury and property damage.

\$1,000,000 each incident for personal and advertising injury.

\$1,000,000 product-completed operation aggregate.

\$1,000,000 general aggregate.

The Virginia Tech Montgomery Regional Airport Authority is to be included as additional insured.

The contractual liability coverage shall include protection for the Permit Holder from claims arising out of the liability assumed under the indemnification provision of these Rules and Regulations.

- (4) Completion of an Independent Aircraft Repair and Inspection Service Permit with payment of the \$50 permit fee. The operator will be issued a permit good for the calendar year and must resubmit each year for a new permit. If the operator requests a gate card for access, an additional

gate card access form must be completed, with a \$200 deposit of which \$175 will be returned upon returning the gate card.

(5) Maintenance, Inspections or business activities shall not be conducted in the public areas of the Airport terminal building, or in the leased space of another FBO, without written approval of the Authority. Maintenance shall only be conducted in the leasehold premises (hangar or tie-down location) of the aircraft owners. Aircraft owners sub-leasing space must receive approval from the Lessor or hangar owner prior to conducting any maintenance activity. Maintenance operators are forbidden from making sub-lease agreements or providing services on the field to aircraft owners other than those primarily based here or a transient with “aircraft on ground” (AOG) maintenance needs.

(6) The maintenance operator or the aircraft owner is required to inform the airport via email to ops@vtbcb.com of the registration number of the aircraft to be worked on, the type of work to be conducted, the dates the expected work is to occur and where on the airfield the maintenance will take place (such as tie-down location or hangar number) prior to work occurring. The intent of this notification is to best ensure that when work is observed to be occurring that it is being done in compliance with these rules and regulations.

(7) A maintenance operator or aircraft owners shall be required to provide proof of permit when challenged by the Airport Director his or her designee or any law enforcement officer.

(8) Permit holders agree to adhere to all Federal, State and local regulations and codes, all Airport Rules and Regulations, all Stormwater Plan and Pollution measures, applicable Best Management Practices, and all tools and equipment directions and guidelines issued by the manufacturer. In addition, permit holders agree to have a structure of fees for their services that are fair and reasonable and not unjustly discriminatory as defined by the Federal Aviation Administration (FAA).

(9) An independent maintenance operator is prohibited from advertising their services in such a fashion to imply that their operations are based at the Virginia Tech Montgomery Executive Airport or to imply a greater degree of service on the airfield as anything other than a permitted non-based independent aircraft repair and inspection service.

**VIRGINIA TECH/MONTGOMERY EXECUTIVE AIRPORT
INDEPENDENT MAINTENANCE & INSPECTION SERVICE PERMIT
APPLICATION**

Date: _____

Business Name: _____

Responsible Party Name: _____

Address: _____

Telephone Number: _____

- Proof of Business License (If Applicable)
- Proof of proper and current licenses certified by the Federal Aviation Administration, with appropriate ratings (attach a photo copy)
- Proof of Insurance (attach a phot copy)
- \$50 fee
- Is a gate key required circle one: yes no

**Virginia Tech/ Montgomery Executive Airport Rules & Regulations
Independent Maintenance & Inspection Permit**

Permit Assurance:

As a permitted Independent Maintenance & Inspector, at the Virginia Tech/Montgomery Executive Airport, I understand that the activities of such position may expose me to risk and I assume all such risk. To the extent legally possible, I agree to indemnify and save harmless and assume the defense of the (“AUTHORITY”), its agents, employees and officials from and against any and all liabilities, damages, expenses, causes of action, suits, claims or judgments; and to pay

all attorney's fees, court costs, and other costs incurred in defending such claims, which may accrue against, be charged to, be recovered from or sought to be recovered from the Authority, its agents, employees or officials by reason of or on account of damage to the property of, injury to, or death of any person arising from my negligence or acts of omission as a permitted independent flight instructor at the Virginia Tech/Montgomery Executive Airport.

The maintenance operator or the aircraft owner is required to inform the airport via email to ops@vtbcb.com of the registration number of the aircraft to be worked on, the type of work to be conducted, the dates the expected work is to occur and where on the airfield the maintenance will take place (such as tie-down location or hangar number) prior to work occurring. The intent of this notification is to best ensure that when work is observed to be occurring that it is being done in compliance with these rules and regulations.

I further assure that at all times adequate public liability and property damage insurance is and shall be provided in such amounts as required by the Code of Virginia and the Authorities Risk Manager to protect the operation and the Authority from legal liabilities resulting from this activity and that I shall provide to the Executive Director of the Authority on or before July 1 of every year an accurate certificate of insurance showing such insurance coverage. During the course of conducting independent flight instruction activities as stipulated by this permit, I shall (1) furnish said services on a fair, equal and not unjustly discriminatory basis to all users thereof; (2) charge fair, reasonable, and not discriminatory prices for each unit of service, provided however, that reasonable and nondiscriminatory discounts, rebates or other similar types of price reductions to volume purchasers may be allowed; (3) ensure that all Federal, State, and local statutes, Rules and Regulations shall be complied with at all times.

It is agreed and understood that any violation of the Airport Rules and Regulations and Minimum Standards, or the provisions of this permit may result in its revocation.

Name: _____
(Print)

Signature: _____

Date: _____

Permit # _____ (to be assigned by airport staff)