

**VIRGINIA TECH/MONTGOMERY REGIONAL
AIRPORT AUTHORITY
MONDAY, OCTOBER 25, 2021 MEETING MINUTES**

CALL TO ORDER

The October 25, 2021 meeting of the Virginia Tech Montgomery Regional Airport Authority (the "Authority") was called to order at 11:04 a.m.

The Chair Mrs. Biggs called the meeting to order. In addition to the Chair, Mrs. Biggs, the following Board members were present: Dr. Kiwus, Mr. Stipes, and Mr. Ross.

The following individuals were in attendance:

Authority Members:

- Mrs. Mary Biggs, Chair (Montgomery County) – attended in person
- Dr. Chris Kiwus, Vice-Chair (Virginia Tech) – attended in person
- Mr. Steve Ross, Secretary-Treasurer (Town of Blacksburg) – attended in person
- Mr. Brad Stipes, (Town of Christiansburg) – attended in person
- Dr. Nathaniel Bishop (at-large member) – attended via Zoom

The following people also attended:

- Mr. Keith Holt, Airport Director – attended in person
- Mr. Dan Siegel – Legal Counsel – attended via Zoom
- Mrs. Susan Kaiser – Town of Blacksburg – attended in person

CLOSED SESSION

Dr. Kiwus made a motion that the Authority enter into a closed meeting to discuss matters exempt from the open meeting requirements of the Virginia Freedom of Information Act. The subject matters to be discussed in the closed meeting Consultation with legal counsel concerning litigation with Faulconer Construction under Code of Virginia §2-2-3711A(7, 8). Mr. Stipes seconded the motion and Mr. Holt called the roll with all members present voting to enter into closed session.

The Authority went into a closed meeting. At the end of the Closed Meeting, the Chair declared the Authority had returned to open meeting.

The following resolution was read aloud:

WHEREAS, the Board of the Virginia Tech/Montgomery Regional Airport Authority convened a Closed Meeting on this date pursuant to an affirmative recorded vote on the motion to close the meeting in accordance with the provisions of the Virginia Freedom of Information Act; for consultation with legal counsel with Board members present, Mrs. Biggs, Dr. Kiwus, Mr. Ross, and Mr. Stipes each individually approved the following certification resolution:

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by the Board of the Virginia Tech/Montgomery Regional Airport Authority that such Closed Meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED, that the Board of the Virginia Tech/Montgomery Regional Airport Authority hereby certifies that, to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act were heard, discussed or considered in the Closed Meeting to which this certification applies; and (2) only such public business matters as were identified in the motion by which the Closed Meeting was convened were heard, discussed or considered in the meeting to which this certification applies. Mr. Stipes made a motion to accept the resolution and Mr. Ross seconded the motion. The Vice-Chair asked for a vote on the motion. Mr. Holt called roll and all members present, Dr. Kiwus, Mr. Ross, Mr. Stipes, and Dr. Bishop voted in favor of the motion.


OPEN SESSION

Dr. Bishop, a member of the Authority, had notified the Chair that he was unable to attend the meeting in person due to a personal matter. The member called into the meeting and can be heard by those in attendance. Mr. Ross made a motion to approve Dr. Bishop to participate in the meeting electronically from his vehicle, Dr. Kiwus seconded the motion. All members present each voted to approve the participation. The Chair stated that a quorum was physically assembled at the meeting and the voice of the remote participant could be heard by all persons at the meeting.

Mr. Stipes made a motion for the Airport Director, Legal Counsel and Davenport and Company to prepare and advertise a Request For Proposals for banking services to provide a Grant Anticipation Note. Said note shall be in the amount necessary to cover the balance due to Faulconer Construction. Dr. Kiwus seconded the motion. A roll call vote of all members voted in favor of the motion.

ADJOURN

There being no further business to come before the Airport Authority, the meeting adjourned at 11:52 a.m.


Secretary-Treasurer